



Quality Assurance Policy

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Locations

Headquarters

1-Source Electronic Components, Inc.
591 Bicycle Path, Port Jefferson Station, NY 11776

Phone: (631) 642-2479

Fax: (631) 642-2486

E-mail: inquiries@1sourcecomponents.com

Web site: www.1sourcecomponents.com

Business/Sales Office/Warehouse

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Phone (828) 759-0161

Fax: (828) 759-0179

Statement of Policy

1-Source Electronic Components, Inc.

1-Source is dedicated to the planning and implementation of all the functions and actions required in satisfying the needs of our customers. Each management member of 1-Source shall, through their decisions and actions, strive to create and maintain an atmosphere indicating that quality is of the utmost importance and is the responsibility of all employees. The authority is vested in the Quality Assurance Manager to reject and impound any item that does not meet customer specifications or 1-Source standards. The Chief Operating Officer is the final authority within 1-Source in determining whether a product meets customer standards and customer requirements. The control of quality for all products shall be accomplished using such tools and functions as quality inspection, samples and the proper training of personnel.

Additionally, failure and discrepancy analysis is performed and corrective action procedure followed to ensure a quality product. The specifics for these actions are obtained within the "1-Source Electronic Components Standard of Operations" manual. (Available upon client audit)

This statement of 1-Source Electronic Components, Inc. is representative of the management policy, philosophy, organization and responsibility for quality assurance of components distributed by 1-Source Electronics Components, Inc.

Company Overview

1-Source Electronic Components specializes in powering the global electronics manufacturing supply chain with products and services. With full access to hundreds of distribution centers in 40 countries and territories, 1-Source provides material management, and logistics support to customers across the full range of their design, development and manufacturing activities.

Years in business	7
Number of Employees	27
Annual Sales	\$7.0 Million
Cage code	3FY68
DUNS Number	12-2476331
Federal Tax ID	25-1902322

Operation hours: Monday through Friday from 8:00 AM to 8:00 PM. Distribution and production will extend hours of operation to meet our customer's critical requirements.

Facilities

1-Source has sales operation located in a 3500 square foot facility since 2001, and is currently operating at 70 percent of operational capacity, with an additional 10500 square feet of production area utilized at 30 percent of operational capacity. Forty percent of our space is for inventory and shipping (of which forty percent of that area is for future growth). Fifty percent is for distribution sales, and ten percent for office and administration.

Organizational Breakdown

Department	Number of Staff
Management/Supervision	6
Accounting	2
Fulfillment	2
Quality	2
Account Management/Admin	15

Contacts Management

Name	Title	Phone Number	Email Address
Richard Lodato	President	631.642.2479 ext. 202	Rick@1sourcecomponents.com
Robert Lodato	Executive Vice President	631.642.2479 ext. 216	Robert.Lodato@1sourcecomponents.com
Bruce R. MacArthur	Chief Operating Officer	631.642.2479 ext. 205	Bruce@1sourcecomponents.com
Bill Kaspar	Vice President of Sales	631.624.2479 ext. 201	Bill@1sourcecomponents.com

Accounting

Name	Title	Phone Number	Email Address
Sandra Altan	Controller	631.642.2479 ext. 206	Sandy@1sourcecomponents.com
Laura Anne Ehle	Staff Accountant	631.642.2479 ext. 224	Laura@1sourcecomponents.com

Quality/Procurement

Name	Title	Phone Number	Email Address
Aimee Morales	Procurement Manager	631.642.2479 ext. 207	Aimee@1sourcecomponents.com
Giuseppina F. DiLeo	Procurement Manager	631.642.2479 ext. 225	JD@1sourcecomponents.com
Chris Salvemini	Logistics Manager	631.642.2479 ext. 215	Chris@1sourcecomponents.com
Dennis Cellini	Logistics Assistant	631.624.2479 ext. 213	Dennis@1sourcecomponents.com

Account Management:

Name	Title	Phone Number	Email Address
Christine Tesseyman	Account Manager	631.642.2479 ext. 208	Christine@1sourcecomponents.com
Debra Pietrafesa	Account Manager	631.642.2479 ext. 211	Debra@1sourcecomponents.com
Delia Ramos	Account Manager	631.642.2479 ext. 214	Delia@1sourcecomponents.com
Dina Huben	Executive Assistant	631.642.2479 ext. 204	Dina@1sourcecomponents.com
Gregg Levin	Account Manager	631.642.2479 ext. 222	Gregg@1sourcecomponents.com
Julianne Marklin	Sales Support Specialist	631.642.2479 ext. 226	Julianne@1sourcecomponents.com
Jon Mayfield	Asian General Manager	780.628.4484	Jon@1sourcecomponents.com
Jose Luis Ramos	Account Manager	631.642.2479 ext. 209	Jose@1sourcecomponents.com
Naomi Younce	Account Manager	631.642.2479 ext. 220	Naomi@1sourcecomponents.com
Oscar Altindag	Account Manager	631.642.2479 ext. 219	Oscar@1sourcecomponents.com
Rhonda J. Aiello	Account Manager	631.642.2479 ext. 223	Rhonda@1sourcecomponents.com
Scott Meyer	Account Manager	631.642.2479 ext. 212	Scott@1sourcecomponents.com
Stephen Conlon	Account Manager	631.642.2479 ext. 227	Steve@1sourcecomponents.com
Corrado D'Avanza	Account Manager	631.642.2479 ext. 228	davanza@1sourcecomponents.com
Tricia Marino	Account Manager	631.642.2479 ext. 203	Tricia@1sourcecomponents.com
Heide LeMaire	Sales Support Specialist	518.824.5752	Heide@1sourcecomponents.com
Tom LeMaire	Account Manager	631.642.2479 ext. 210	Tom@1sourcecomponents.com

Quality

The manager of the Quality Assurance department reports to the principal management team. We have in place, procedures for control and issue of customer documentation and ECN's. A formal system is in place for tracking & verifying the effectiveness of corrective actions. We will provide failure analysis and written corrective action addressing the root cause and preventive action taken for any non-conformance within five working days of such an event.

We operate a single standard quality system and have quality assurance supervision on all procurement and design projects. We conduct internal quality audits complete with quality reports. Statistical Process Control is currently underway and we are monitoring the cost of quality. All products are 100% inspected and pre-tested prior to shipment if pre-testing is required by customer.

Our staff participates in cross training programs on an on-going basis with documented training records. Due to a proactive approach to continuous quality improvement, our reject rate to our customers is less than .02 % since 2001. 1-Source Electronic Components Quality Statement is available for viewing on site.

Security Profile

Facility Security/Theft Prevention:

1-Source Electronic Components maintains full security on all means of egress at our principal location. All access to our facilities requires personnel/visitors to enter through our main office welcome area. We utilize both closed circuit television and security systems to alert during office and non-office hours. Security around the perimeter of our building is maintained by third-party security personnel and notifies authorities and 1-Source Management of any security concerns.

Personal Security:

1-Source Electronic components contracts with a third-party supplier for pre-employment and post-employment screening and background reviews. An annual security report is run on all members below ownership status. Pre-Employment includes: Education, Professional Credentials, Drug Testing, Employment History, References, Criminal History Record at Federal and State levels, Civil Records and DMV searches.

Quality System Elements

The following elements are in place and comprise our quality system:

QA Process	Inspection and Test Status
Management Reviews	Nonconforming Material Control
Contract Review	Corrective Action System
Document Control	Packaging/Delivery Procedures
Purchased Product Control	Quality Records
Supplier Surveys	Internal Quality Audits
Product Trace Ability	Training
Work Instructions	Servicing
1-Source Standards Manual	Statistical Technique in Process
Inspection and ESD Stations	Inspection Procedures

Material Control System

Our sales staff responds to requests for quotation, specification sheets and line card reviews within 24 hours. We confirm blanket purchase order release quantities/dates within 24 hours. We notify our customers of any potential issues that may cause a late shipment as soon as possible. At the close of the year 2006, our on-time delivery of three early/zero late working days prior to original committed ship date is currently 97.7% on time.

1-Source employees actively participate in cost reduction activities by reviewing cost studies and analyzing our estimated time to actual time taken to complete any fulfillment. We are flexible to quantity and delivery schedule changes and we are willing to extend distribution hours to improve lead-times on critical line shortages.

1-Source has provisions for source inspection at our facility. Our test and inspection equipment is available for our customers use with prior lead time approval. Our work environment is free of hazardous materials, such as Freon, heavy metals, or controlled toxins at our facility.

ESD Avoidance and Reduce Generation

Because ESD can occur only when different potentials are involved, the best way to avoid ESD damage is to keep the ICs at the same potential as their surroundings. The logical reference potential is ESD ground. So, the first and most important rule in avoiding ESD damage is to keep ICs and everything that comes in close proximity to them at ESD ground potential.

Four supplementary rules support this rule:

- Any person handling ICs must be grounded either with a wrist strap or ESD protective footwear, used in conjunction with a conductive or static-dissipative floor or floor mat.
- The work surface where devices are placed for handling, processing, testing, etc., must be made of static-dissipative material and be grounded to ESD ground.
- All insulator materials either must be removed from the work area or they must be neutralized with an ionizer. Static-generating clothes should be covered with an ESD-protective smock.
- When ICs are being stored, transferred between operations or workstations, or shipped, they must be maintained in a shield container whose inside surface (touching the ICs) is static dissipative.

